

Westchester County
Hazard Mitigation Plan Update
Meeting Notes



Purpose of Meeting:	Planning Partnership Kickoff Meeting
Location of Meeting:	Teleconference Teams Meeting
Date of Meeting:	July 20, 2021 1:30 pm – 2:45 pm

Attendees:

See Attached

Agenda Summary: To provide an overview of the Westchester County Hazard Mitigation Plan (HMP) Update process, milestones, and responsibilities to enable development of draft plan submittal to NYSDHSES/FEMA prior to 12/31/21.

Item No.	Description	Action item(s):
1	<p>Welcome and Opening Remarks</p> <ul style="list-style-type: none"> The meeting began at 1:30 pm Daniel Olmoz, Program Administrator for the Department of Emergency Services, provided opening remarks and an overview of the importance of this planning process as well as the need for an expedited schedule due to delays brought on by the coronavirus pandemic. Cynthia Addonizio-Bianco, Project Manager from Tetra Tech (Tt), provided opening remarks as to the benefits of mitigation planning and made introductions on behalf of NYS DHSES and FEMA, the state and federal reviewers, who were not able to join the call. Ms. Addonizio-Bianco introduced Chris Huch, Lead Planner from Tetra Tech, and noted that each municipality will have an assigned planner from Tetra Tech that will reach out to each community via email to help facilitate the local planning process and provide additional information and tools to support the planning process. 	
2	<p>Project Overview</p> <ul style="list-style-type: none"> Ms. Addonizio-Bianco noted the need to track in-kind hours or time spent working on the plan to document the local match for the federal pre-disaster mitigation grant funding this project. An online tracker will be sent out to all plan participants. The ramification of not meeting the match requirement would be the need to provide a hard \$ match. Chris Huch gave an overview on hazard mitigation. Mr. Huch described past hazard impacts and disaster declarations in the County (27 federal disaster declarations since 1953). Mr. Huch gave an overview of the phases of the hazard mitigation planning process including description of the project organization: <ul style="list-style-type: none"> Core Planning Team (CPT) <ul style="list-style-type: none"> Westchester County DES/OEM, Westchester County Planning, Tetra Tech Steering Committee (SC) 	<ul style="list-style-type: none"> PP to start tracking In-Kind hours via online survey on a weekly basis preferred– to be distributed by Tt via email Tt to provide PP member access to the project OneDrive site and PP members to confirm access to OneDrive – access to be provided in separate email Online critical facility inventory survey and spreadsheets to be

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	<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Numerous County Departments, Outside Agencies, Several municipal representatives ○ Planning Partnership (PP) <ul style="list-style-type: none"> ▪ All participating municipalities and Steering Committee members. ○ FEMA ○ Stakeholders • Mr. Huch noted that FEMA has expanded their definition of participation for communities in HMPs. Communities are expected to attend meetings, supply various information and data, and develop a strong mitigation strategy. • Ms. Addonizio-Bianco reviewed NYS requirements for HMPs. <ul style="list-style-type: none"> ▪ Establish Jurisdictional Teams (aka mitigation planning team) ▪ Assess Critical Facilities ▪ Plan for Displaced Residents ▪ Plan for Evacuation and Sheltering ▪ Document Past Mitigation Requirements ▪ Include Jurisdictional Annexes ▪ Develop Mitigation Actions (at least 2 Action Worksheets) ▪ Plan for Climate Change • Mr. Huch described the focus on updating the 2015 critical facilities inventory to ensure completeness and identify lifeline facilities. The County and planning partners will provide input to update the list of critical facilities and lifelines via an online survey. Once updated, the information will be used during the risk assessment and mitigation strategy development. <ul style="list-style-type: none"> ○ Mr. Huch noted that information will be reviewed and collected via spreadsheets and a survey. This will be distributed to communities in the upcoming week as the critical facility data is finalized. • Mr. Huch noted that review of plans and studies has begun. Tetra Tech planners will ask communities for additional plans that may not be posted online for additional information gathering. • Mr. Huch noted that participants will be given access to OneDrive to share documents and information. 	<p>distributed in upcoming week.</p>
<p>3</p>	<p>Risk Assessment and Hazards of Concern</p> <ul style="list-style-type: none"> • Mr. Huch discussed the process of the risk assessment and reviewed the hazards of concern identified in the last HMP. These hazards of concern are being reviewed and updated by the Steering Committee. <ul style="list-style-type: none"> ○ Mr. Huch noted that pre-disaster mitigation funding addresses natural hazards. The previous HMP included 3 non-natural hazards including chemical/biological/radiological/nuclear (CBRN) incidents, cyber attack, and critical infrastructure failure. Mr. Huch 	<ul style="list-style-type: none"> • Updated Hazards of Concern to be shared with the Planning Partnership once finalized by the Steering Committee.



	<p>noted that review of the hazards of concern could involve removing these hazards as stand-alone hazards and note them as cascading impacts of other hazards or remove them and note that they are addressed through emergency planning in other existing plans.</p> <ul style="list-style-type: none"> Mr. Huch noted that NFIP data gathering for information on policies and losses. Dates for NFIP community assistance visits has been supplied by the state. 	
<p>4</p>	<p>Goals and Objectives</p> <ul style="list-style-type: none"> Mr. Huch noted that the last HMP did not have a mission statement and stated that the Steering Committee is in the process of developing one for this HMP update. Mr. Huch briefly described the goals and objectives from the last HMP. The goals and objectives are being reviewed and updated by the Steering Committee. 	<ul style="list-style-type: none"> Mission statement and updated goals and objectives to be supplied to the Planning Partnership once finalized
<p>5</p>	<p>Worksheets and Surveys</p> <ul style="list-style-type: none"> Mr. Huch explained that each community will be responsible for filling out worksheets that will be used to gather information for the development of jurisdictional annexes. Mr. Huch explained that these worksheets will gather information on capabilities, past event impacts, past action statuses, and recent development. This information will be used to inform the development of each community’s mitigation strategy later in the planning process. Worksheets are due on August 6th and must be returned as Microsoft Word files. Mr. Huch reviewed the information requested on each worksheet: <ul style="list-style-type: none"> <i>Annex Outline</i>: Documents when and how to collect information for each worksheet <i>Worksheet A</i>: Collects information on impacts from past hazard events. <i>Worksheet B</i>: Collects information on capabilities. <ul style="list-style-type: none"> Mr. Huch noted that Tetra Tech planners have prepopulated much of the areas of this worksheet with information from the last HMP and ordinance/plan reviews. <i>Worksheet C</i>: Collects information on floodplain administration. <i>Worksheet D</i>: Collects information on the status of actions identified in the last HMP. <i>Worksheet E</i>: Collects information on permits issued for development. Mr. Huch also described how Survey 123 will be used to collect additional information. <ul style="list-style-type: none"> Links are provided in the Annex Outline document. 	<ul style="list-style-type: none"> Tetra Tech planners assigned to each community will email worksheets to documented points of contact on July 21st. Communities to return worksheets by August 6th as Microsoft Word files. Communities to fill out Survey123 surveys online to identify problem areas and major development projects. Tetra Tech to provide critical facility review sheet and Survey123 link for critical facilities in the next week.

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	<ul style="list-style-type: none"> ○ Survey123 links are set up to identify locations of problem areas and major development projects and must be filled out by August 6th. ○ A Survey123 link will be provided in the next week to identify new critical facilities. 	
6	<p>CRS Integration</p> <ul style="list-style-type: none"> ● Several communities in Westchester County participate in the Community Rating System to address flooding and reduce flood insurance premiums. ● Mr. Huch noted that hazard mitigation plans qualify for CRS points as “Floodplain Management Plans” through Activity 510. This HMP update will include activities to support CRS standards, including having meetings open to the public. 	
7	<p>Schedule</p> <ul style="list-style-type: none"> ● Mr. Huch reviewed upcoming meetings: <ul style="list-style-type: none"> ○ Risk Assessment Meeting – August 2021 ○ Mitigation Strategy Workshop – September 2021 	
	<p>Conclusion - The meeting concluded at 2:45 pm.</p>	

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Jurisdiction	Name	Title	Email
Westchester County	Daniel Olmoz	Program Administrator, Department of Emergency Services, Office of Emergency Management	dno1@westchestergov.com
Westchester County	Susan Spear	Deputy Commissioner, Department of Emergency Services	sspear@westchestergov.com
Westchester County	Dennis Delborgo	Director, Department of Emergency Services, Office of Emergency Management; Project Manager	drd2@westchestergov.com
Westchester County	David Kvinge	Director of Environmental Planning	dsk2@westchestergov.com
Westchester County	Robert Doscher	District Manager, County Soil and Water Conservation District	rrd1@westchestergov.com
Westchester County	Douglas Wessels	Environmental Planner, Westchester County Department of Planning	dvwa@westchestergov.com
MTA New York Metropolitan Transportation Commission	Naomi Klein	Director of Transportation Planning	nkk3@westchestergov.com
Westchester County	Hernane De Almeida	Deputy Commissioner, Department of Public Works and Transportation	Hnd3@westchestergov.com
Westchester County	Dr. Sherlita Amler, M.D., M.S.	Commissioner of Health	SAmler@westchestergov.com
Westchester County	Xiaobo Cui	GIS, GIS Manager	xxc1@westchestergov.com
Westchester County	Bianca Lopez	Assistant Director of Operations	bpl3@westchestergov.com

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Westchester County	Katherine O'Connor	Program Administrator, Public Health Emergency Preparedness, Department of Health	koc3@westchestergov.com
Westchester County Association	Jason Chapin	Director of Workforce Development	jchapin@westchester.org
City of Mount Vernon	Ali Evans	Director of the City of Mount Vernon OEM; AJEvans@ci.mount-vernon.ny.us	ajevans@cmvny.com
City of Mount Vernon	Deborah Norman	Fire Commissioner	DNorman@cmvny.com
City of New Rochelle	Barry Nechis		bnechis@newrochelleny.com
City of New Rochelle	Robert Yamuder	Risk Manager	ryamuder@newrochelleny.com
City of New Rochelle	Jim Moran		jmoran@newrochelleny.com
City of New Rochelle	Paul Vacca		pvacca@newrochelleny.com
City of Peekskill	Leo Dylewski	Lt. of Peekskill Police Department	ldelewski@peekskillpolice.com
City of Rye	Christian Miller		cmiller@ryeny.gov
City of Rye	Robert J. Falk		rfalk@ryepd.ryeny.gov
City of Rye	Lt. John McDwyer	City of Rye Police	
City of White Plains	Richard Hope	Commissioner of Public Works	rhope@whiteplainsny.gov
City of White Plains	Stefanie Mignone	Deputy Commissioner of Public Works	smignone@whiteplainsny.gov
City of White Plains	Ed Calvano	Lietenant, White Plains Police Department	ecalvano@whiteplainsny.gov

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City of White Plains	Nok Siriphonlai	Deputy Commissioner of Public Works	usiriphonlai@whiteplainsny.gov
City of Yonkers	Thomas Meier	Commissioner of Public Works	Thomas.meier@yonkersny.gov
City of Yonkers	Paul Summerfield		paul.summerfield@yonkersny.gov
City of Yonkers	Bobby Kitson	Yonkers Police Department	Bobby.Kitson@YPD.yonkersny.gov
Town of Bedford	Jeff Osterman	Director of Planning	josterman@bedfordny.gov
Town of Bedford	Kevin Winn	Department of Public Works	kwinn@bedfordny.gov
Town of Cortlandt	Michael Preziosi, PE		michaelp@townofcortlandt.com
Town of Cortlandt	Rosemary Boyle Lasher		RosemaryB@townofcortlandt.com
Town of Eastchester	Patricia George	Community Liaison	pgeorge@eastchester.org
Town of Greenburgh	Daniel Valentine	Town of Greenburgh Police	Dvalentine@greenburghny.com
Town of Greenburgh	Traci Baker		tbaker@greenburghny.com
Town of Greenburgh	Brian Simmons	Deputy Commissioner of Public Works	bsimmons@greenburghny.com
Town of Lewisboro	Adam Ochs		vfdcommish@aol.com
Town of Lewisboro	Tony Goncalves	Councilman and Deputy Supervisor	tgoncalves@lewisborogov.com
Town of Mamaroneck	Michael Liverzani		mliverzani@townofmamaroneckny.org
Town of Mamaroneck	Connie Green O'Donnell		Cgreenodonnell@townofmamaroneckny.org

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Jurisdiction	Name	Title	Email
Town of Mamaroneck	Elizabeth Aitchison		Eaitchison@townofmamaroneckny.org
Town of New Castle	Kellan Cantrell	Assistant Planner	kcantrell@mynewcastle.org
Town of North Castle	Adam Kaufman		akaufman@northcastleny.com
Town of North Salem	Warren Lucas		wlucas@northsaalemny.org
Town of North Salem	Katherine Daniels	Town Council	
Town of Ossining	Dana Levenberg		dlevenberg@townofossining.com
Town of Ossining	Victoria Cafarelli		vcafarelli@townofossining.com
Town of Ossining	Valerie Monastra		vmonastra@nelsonpope.com
Town of Pound Ridge	David M. Ryan	Police Chief	dryan@townofpoundridge.com
Town of Rye	Debbie Reisner	Town Administrator and Rye Town Park Commission	Dreisner@townofryeny.com
Town of Rye	Vic Federico		
Town of Somers	Rick Morrissey		Supervisor@somersny.com
Town of Somers	Bill Faulkner	Councilman	wfaulkner@somersny.com
Town of Somers	David Smith		directorofplanning@somersny.com
Town of Yorktown	Margaret Gspurning		mgspurning@yorktownny.org
Village of Ardsley	Larry Tomasso		ltomasso@ardsleyvillage.com
Village of Ardsley	David DiGregorio		ddigregorio@ardsleyvillage.com

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Jurisdiction	Name	Title	Email
Village of Briarcliff Manor	Vincent Salanitro	Assistant Engineer	
Village of Bronxville	Stephen Shallo		sshallo@vobny.com
Village of Buchanan	Marcus Serrano	Administrator	mserrano@villageofbuchanan.com
Village of Croton-On-Hudson	Janine King		jking@crotononhudson-ny.gov
Village of Croton-On-Hudson	Bryan Healy	Secretary to the Village Manager	bhealy@crotononhudson-ny.gov
Village of Croton-On-Hudson	Daniel O'Connor		doconnor@crotononhudson-ny.gov
Village of Dobbs Ferry	Alissa Fasman	Assistant to the Village Administrator	afasman@dobbsferry.com
Village of Harrison	Michael J. Amodeo, PE, CFM		mamodeo@harrison-ny.gov
Village of Hastings-On-Hudson	Mary Beth Murphy	Village Manager	villagemanager@hastingsgov.org
Village of Hastings-On-Hudson	David Dosin	Chief	ddosin@hastingsgov.org
Village of Hastings-On-Hudson	Charles Minozzi		cminozzi@hastingsgov.org
Village of Irvington	Lawrence S. Schopfer		Lschopfer@irvingtonny.gov

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Village of Irvington	Francis Pignatelli	Village of Irvington Police Department	fpignatelli@irvingtonny.gov
Village of Irvington	Ed Marron		Emarron@irvingtonny.gov
Village of Larchmont	Justin Datino		administrator@villageoflarchmont.org
Village of Larchmont	Frank Blasi		buildinginspector@villageoflarchmont.org
Village of Mamoroneck	Daniel Sarnoff		dsarnoff@vomny.org
Village of Mount Kisco	Keneth Famulare		kfamulare@mountkisco.ny.gov
Village of Ossining	Maddi Zachacz		maddi@villageofossining.org
Village of Pelham	Christopher Scelza		administrator@pelhamgov.COM
Village of Pelham Manor	Lt. Gregory Sancho	PMPD	lt@pelhammanor.org
Village of Pelham Manor	Sgt. Andrew Leal	PMPD	leal@pelhammanor.org
Village of Pelham Manor	Lt. Thomas Atkins	PMPD	lt@pelhammanor.org
Village of Pleasantville	Eric Morrissey	Village Administrator	administrator@pleasantville-ny.gov
Village of Pleasantville	Alyssa Hochstein	Secretary to the Village Manager	ahochstein@pleasantville-ny.gov
Village of Port Chester	Kevin Donahue		kdonahue@portchesterny.com

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Village of Port Chester	Stuart Rabin	Village Manager	SRabin@PortChesterNY.gov
Village of Rye Brook	Christopher Bradbury		cbradbury@ryebrook.org
Village of Rye Brook	Michal Nowak		Mnowak@ryebrook.org
Village of Rye Brook	Alex Marshall	Assistant to Village Administrator	
Village of Scarsdale	Gregory Cutler		gcutler@scarsdale.com
Village of Scarsdale	David Goessl		dgoessl@scarsdale.com
Village of Scarsdale	Ingrid M. Richards	Assistant Village Manager	irichards@scarsdale.com
Village of Tarrytown	Richard Slingerland	Village Administrator	rslingerland@tarrytowngov.com
Village of Tarrytown	Joshua Ringel		jringel@tarrytowngov.com
Village of Tarrytown	Donato Pennella, PE		dpennella@tarrytowngov.com
Village of Tuckahoe	John Costanzo	Chief	jcostanzo@tuckahoe-nY.com
NYS Mesonet at the University at Albany	Nick Bassill		nbassill@albany.edu
PNW BOECES	C Sneyd		csneyd@pnwboces.org
PNW BOECES	Emilio Zullo	Regional Safety Technician	ezullo@pnwboces.org
Guide Dog Users of the Empire	Ann Chiappetta	President GDUES	anniecms64@gmail.com

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Jurisdiction	Name	Title	Email
State and the Westchester Council of the Blind			
Tetra Tech	Cynthia Addonizio-Bianco	Project Manager	cynthia.bianco@tetrattech.com
Tetra Tech	Chris Huch	Lead Planner	chris.huch@tetrattech.com