

Westchester County
Hazard Mitigation Plan Update
Meeting Notes



Purpose of Meeting:	Steering Committee Meeting – Risk Assessment
Location of Meeting:	Teleconference Teams Meeting
Date of Meeting:	November 9, 2021 1:30 pm – 2:15 pm

Attendees:

Daniel Olmoz, Program Administrator for the Department of Emergency Services
 Dennis Delborgo, Director, Office of Emergency Management
 Dave Kvinge, Director of Environmental Planning, Westchester County Department of Planning
 Captain James Luciano, Department of Public Safety
 Steve Courage, Associate Transportation Planner, Westchester County Department of Planning
 Paul Summerfield, City of Yonkers
 CJ Gelardo, Capital Program Coordinator, Westchester County Department of Environmental Facilities
 Ilir Tota, Westchester County GIS
 Xiabo Cui, Westchester County GIS
 Hernane De Almeida, PE, Deputy Commissioner, Department of Public Works and Transportation
 Jason Chapin, Director of Workforce Development, Westchester County Association
 Barbara Sabater, Westchester County Department of Social Services
 Cynthia Addonizio-Bianco, Tetra Tech
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Agenda Summary: Review of feedback on draft plan, present and confirm Plan Maintenance Procedure and final Mission Statement, Goals and Objectives

Item No.	Description	Action item(s):
1	<p>Welcome and Opening Remarks</p> <ul style="list-style-type: none"> Meeting started at 1:30 pm. Tetra Tech (Tt) welcomed everyone and acknowledged the Steering Committee and Planning Partnership for their hard work thus far in the planning process 	
2	<p>Project Status</p> <ul style="list-style-type: none"> Municipal Participation Status 34/44 communities have substantially complete annexes and should meet individual planning requirements Tetra Tech will review information provided by communities without action worksheets and develop projects to support mitigation in those communities, and seek confirmation/approval from communities The draft plan will be posted for public review on November 15th, 2021 on the HMP website. 	HMP Website: www.westchesterhmp.com
3	<p>Draft Plan Review –</p> <ul style="list-style-type: none"> Content 	S



	<ul style="list-style-type: none"> • The Westchester County 2022 HMP is a two-volume plan, comprised of 9 sections, with additional information included in appendices. • Tetra Tech presented the updated Mission Statement, Goals, and Objectives that were adjusted by the Core Planning Team to reflect the discussions and input of the Steering Committee and which were used as a guide for the 2022 plan update. • Tetra Tech provided an overview of the proposed plan maintenance procedure for committee input. Mr. De Almeida reflected that the County should consider the feasibility of including a plan that requires a level of support not within the capabilities of existing resources. Mr. Olmoz indicated that the County will review and consider the most reasonable way to meet plan requirements for maintenance of the plan and noted that during the previous plan performance period, a periodic survey was deployed to partners to gather information as to the status of local mitigation strategies and changes in vulnerability. It was noted that the online BAToolSM program can help automate this process during the upcoming plan performance period. • The committee has been provided access to the draft plan sections and is requested to review and provide feedback related to content with respect to each of their areas of expertise. The committee was provided instructions on accessing and commenting collaboratively online on or before 11/12/21 after which the plan sections will be finalized for posting on 11/15/21. 	
4	<p>Public Feedback</p> <ul style="list-style-type: none"> • The citizen survey resulted in over 800 responses to inform the mitigation plan. Feedback specific to municipalities has been provided to those communities for consideration in the development of mitigation actions to reduce their vulnerability to future hazard events. 	-
5	<p>Looking Ahead and Next Steps</p> <ul style="list-style-type: none"> • Partners will adopt the draft plan in anticipation of Approval Pending Adoption by FEMA in January. • Plan Submittal is scheduled for November 2021. • Following Plan Approval/Adoption, Tetra Tech will schedule an online training seminar for the Planning 	

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	Partnership to use the BATool SM to record annual plan maintenance and progress	
	Conclusion - The meeting concluded at 2:15 pm.	-